



Bournemouth, Christchurch and Poole Shadow Executive Committee

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Report Subject	LGR Programme Implementation
Meeting date	15 th June 2018
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Contributors	Bournemouth, Christchurch & Poole Joint Committee Bournemouth, Christchurch & Poole Programme Board
Status/Classification	Public Non-Key Decision
Executive summary	This report sets out the implementation approach, plan and governance framework for the implementation of the BCP LGR Programme.
Recommendations	The Shadow Executive Committee is asked to: <ol style="list-style-type: none">1. Note the progress made by the Bournemouth, Christchurch and Poole Joint Committee in preparing for the successful implementation of the Local Government Reorganisation Programme for the Bournemouth, Christchurch and Poole Council2. Approve and adopt the implementation approach, plan and governance framework previously approved and adopted by the Bournemouth, Christchurch and Poole Joint Committee, subject to the replacement of references to the BCP Joint Committee with the appropriate new governance arrangements3. Confirm that the Programme Director and officers within the programme team constitute the Central Implementation Team for the purposes of the requirements of the Structural Changes Order, and that the Programme Director be deemed to be the Leader of the Team for the purposes of the Order.
Reasons for recommendation	To note and adopt the approach to the Bournemouth, Christchurch & Poole Local Government Reorganisation programme to prepare for local government reorganisation in Dorset and to comply with the requirements of the Structural Changes Order, as further clarified in the legal implications section of this report

Background detail

1. The Bournemouth, Christchurch and Poole (BCP) Joint Committee was made up of representatives of four Dorset councils; Bournemouth Borough Council, Christchurch Borough Council, Borough of Poole and Dorset County Council.
2. The BCP Joint Committee was responsible for convening and directing a complex programme to implement the significant changes arising from the Local Government Reorganisation proposals for Dorset.
3. The BCP Joint Committee approved a programme governance framework to oversee, direct and manage the delivery of LGR within the Bournemouth, Christchurch and Poole area. This framework can be summarised as comprising and functioning as follows
 - a. BCP Joint Committee – Nominated councillors from the preceding authorities to provide strategic direction and oversight of the programme
 - b. Programme Board – Chief Executives, Managing Director and Senior Officers from the preceding authorities to be accountable for the delivery of the programme workstreams, budgets, resource allocation along with the management of key risks and issues arising from the programme activities
 - c. Programme Director/Manager/Team – responsible for day to day delivery of the programme workstreams, budgets, resources and the identification, mitigation and resolution of risks and issues
4. The BCP Joint Committee approved a programme divided into three phases in order to help create and maintain a robust means of focusing, prioritising and managing work, resources, cost and deliverables. These phases are described as
 - a. Creating the new unitary authority
 - b. Delivering senior staffing structures and business functionality for April 2019
 - c. Designing and building the new local authority
5. The initial resource and budget estimates for the completion of Phase 1 and the delivery of Phase 2 were agreed at the BCP Joint Committee on 16th April 2018. As a result of this decision, the BCP Programme Board has delegated authority to utilise the budget of £1.16m allocated by the preceding authorities to the BCP unitary.
6. Monitoring of the agreed budgets and resources was agreed to be provided on a quarterly basis to the BCP Joint Committee or BCP Shadow Executive Committee once formed. With the full mobilisation of Phase 2 of the programme, additional resource requirements to support the continued delivery of day to day services while also meeting the demands of the programme were agreed to be quantified and notified to the BCP Joint Committee or the BCP Shadow Executive Committee once formed.
7. The following BCP Joint Committee papers are available to view at <https://bcpsshadowauthority.wordpress.com/meetings/> and set out in full detail the information supporting the progress and decisions referred to above:
 - a. BCP Joint Committee paper 30th October 2017 setting out the initial governance arrangements
 - b. BCP Joint Committee paper 30th October 2017 setting out the initial phases of the programme and the core rationale for them
 - c. BCP Joint Committee paper 21st November 2017 setting out the high-level programme gantt chart as well as cost categorisation and apportionment methodologies

- d. BCP Joint Committee paper 16th April 2018 providing an updated high level programme gantt chart, the delivery methodology for Phase 2 of the programme, estimates of the initial costs to deliver Phases 1 and 2 along with revisions to the governance framework.
8. There are no material changes to the information provided in these reports, and the programme is progressing satisfactorily within the framework. Notwithstanding this, the programme is complex and the time available to deliver it is extremely compressed.

Summary of Financial implications

9. There are no new financial implications arising from this report.

Summary of legal implications

10. Regulation 23 of the Structural Changes Order requires that the Shadow Executive Committee forms a team of officers not later than 21 days of the coming into effect of the Order to comprise a Central Implementation Team. The recommendations within this Report ensure compliance with this requirement within the relevant timescale. The team should consist of officers from each of the Borough councils, and the leader of the Team is to be an officer of one of the councils or the shadow authority. The Programme Director will be deemed to be the Leader of the Team, and is employed by one of the councils – the Borough of Poole.

Summary of human resources implications

11. There are no new human resources implications arising from this report.

Summary and Recommendations

12. The BCP Programme is being mobilised effectively and appropriately at this stage.
13. It is therefore proposed that there is no requirement for the BCP Shadow Executive Committee to change the arrangements approved by the BCP Joint Committee for the delivery of the programme.
14. The BCP Shadow Executive Committee is asked to:
 - a) Note the progress made by the Bournemouth, Christchurch and Poole Joint Committee in preparing for the successful implementation of the Local Government Reorganisation Programme for the Bournemouth, Christchurch and Poole Council
 - b) Approve and adopt the implementation approach, plan and governance framework previously approved and adopted by the Bournemouth, Christchurch and Poole Joint Committee, subject to the replacement of references to the BCP Joint Committee with the appropriate new governance arrangements
 - c) Approve the arrangements whereby the current Programme Director be deemed to be the Leader of a Central Implementation Team for the purposes of the Structural Changes Order and for the programme team to be the Central Implementation Team for this purpose.